



SFWIB EXECUTIVE COMMITTEE

DATE: March 9, 2017

AGENDA ITEM NUMBER: 2A

MEETING MINUTES

February 9, 2017 at 8:15 A.M

CareerSource South Florida Headquarters

7300 Corporate Center Drive, Conference Room 2

Miami, FL 33126

<p>EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE</p> <ol style="list-style-type: none"> 1. Bridges, Jeff, <i>Chairman</i> 2. Perez, Andy, <i>Vice-Chairman</i> 3. Ferradaz, Gilda 4. Gaber, Cynthia 	<p>EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE</p> <ol style="list-style-type: none"> 5. del Valle, Juan Carlos 6. Garza, Maria 7. Gibson, Charles <p>*****</p> <p>SFWIB STAFF</p> <p>Beasley, Rick Almonte, Ivan Alonso, Gustavo Graham, Tomara Jean-Baptiste, Antoinette Kavehersi, Cheri Perrin, Yian Smith, Marian Smith, Robert</p>	<p>AUDIENCE:</p> <p>Girnun, Arnie – <i>New Horizons, Inc.</i></p>
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Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Chairman Jeff Bridges called the meeting to order at 8:26am and asked all those present introduce themselves. Quorum had been achieved.

2. Approval of January 12, 2017

Ms. Gilda Ferradaz moved the approval of January 12, 2017 meeting minutes. Motion seconded by Ms. Cynthia Gaber; **Motion Passed Unanimously**

3. Information – 2017/2018 WIOA Planning Estimates

Chairman Bridges introduced the item. SFWIB Executive Director Rick Beasley further presented in detail the WIOA Planning Estimates.

Chairman Bridges inquired about prior year estimates in comparison to the current year. Mr. Beasley responded that they were very similar.

Ms. Ferradaz asked whether a budget cut exercise, specifically in general revenue funds, had been conducted at state level. Mr. Beasley provided further explanation.

4. Information – IT Penetration Audit Services Update

Chairman Bridges introduced the item and Mr. Beasley noted that staff met with the IT Penetration Audit Services Contractor on February 8, 2017 then he presented the following four (4) phases of the IT penetration testing:

Phase I: Project Initiation and Planning – the Contractor will plan for the successful execution of the engagement.

Phase II: Field work and Testing – the Contractor will perform all of the IT penetration testing and tasks required to accomplish the scope of the audit beginning with the external assessment and penetration testing moving to the internal assessment, and finally, the remote assessment.

Phase III: Report Preparations - the Contractor shall prepare the penetration testing report. The report shall contain a list of prioritized vulnerabilities ranked by degree of impact on the infrastructure, and remediation procedures necessary to improve security standing.

Phase IV: Deliverables – the Contractor will complete and deliver the final report within five business days but no later than May 30, 2017, of receiving comments/input from the SFWIB.

No further questions or discussions.

5. Information – Fiscal Audit Update

Chairman Bridges introduced the item and Mr. Beasley provided an update on the fiscal audit.

Chairman Bridges inquired about the responses. Mr. Beasley explained that the responses received did not meet threshold. SFWIB Assistant Director Gus Alonso further explained.

No further questions or discussions.

6. Information – Criminal Justice Reform Update

Chairman Bridges introduced the item and Mr. Beasley provided an update on the criminal justice reform initiative which focuses on the following primary areas:

- State Work Opportunity Tax Credit
- Ban the Box Legislation.

Ms. Ferradaz inquired about those whose prior offenses would automatically disqualify them from getting employed/reemployed in certain fields. Mr. Beasley further explained that it will automatically remove them from the application process, but not the required background screening. He provided some examples.

There was continued discussion.

Chairman Bridges inquired about court reports and Mr. Beasley further explained.

There was continued discussion.

Vice-Chairman inquired about background screening expenses. Ms. Ferradaz explained that background screenings are conducted on the top candidates. Mr. Beasley further added that background screenings are conducted to those offered a position. Ms. Ferradaz reiterated that there are some offenses that would automatically disqualify an individual from any position.

Mr. Bridges briefly explained the level II background check.

Ms. Ferradaz shared that one of her primary concerns are those that would be working with children.

There was continued discussion.

Mr. Beasley explained a similar initiative created by Jacksonville Chamber of Commerce. Chairman Jeff Bridges recommended staff reach out to them.

7. Recommendation as to Approval to Allocate Funds to the City of Miami

Chairman Bridges introduced the item and Mr. Beasley further presented.

Vice-Chairman Andy Perez inquired the City's success at expending funds very quickly. He noted how this is uncommon. Mr. Beasley briefly explained how they were able to successfully expend allotted funds.

Vice-Chairman Perez noted into record that he has never seen this before. (He'd requested this be noted into record)

Vice-Chairman Perez moved the approval to allocate funds to the City of Miami.
Motion seconded by Ms. Gilda Ferradaz; **Further Discussion(s):**

Ms. Ferradaz inquired about surpluses and Mr. Beasley explained that there are enough training funds to allocate.

Vice-Chairman Perez asked whether if a Notice of Funds Availability (NFA) has been received related to rapid response. Mr. Beasley responded, "No."

Motion Passed Unanimously

Mr. Beasley provided a brief update on an item that would be heard before the Board at its upcoming meeting in reference to SER Jobs for Progress, Inc.'s contract.

Chairman Bridges asked which committee this item would be presented. Mr. Beasley responded the Finance Committee.

Mr. Beasley explained the issues with the contract.

Vice-Chairman Perez asked when would the the Office of Inspector General's (OIG's) report be available. Mr. Beasley explained.

Mr. Perez inquired about staff's recommendation and Mr. Beasley explained the process.

Chairman Bridges emphasized the importance of being assertive regarding this issue.

There was to continued discussion regarding recommendation.

Chairman Bridges requested representatives of Ser Jobs for Progress, Inc.'s presence at the next Board meeting to answer any questions or concerns.

There being no further business to come before the Committee, the meeting adjourned at 9:31am.